



TERPENES AND TESTING WORLD CONFERENCE 2018

*Terpenes and Testing World Conference
April 10-11, 2018
San Jose Convention Center
San Jose, CA*

Dear Exhibitor,

TriCord is pleased to advise you that we have been chosen by Show Management to serve as your Official Service Contractor.

Your exhibitor kit contains all of the information and service order forms to ensure a successful marketing presentation.

Online ordering is now available. Log-in information will be automatically emailed to the email address on file with the association at the time of registration. If you do not receive log-in information, or are not a registered contact, please contact us at (831)883-8600 or orders@tricord.net. To place your order online, log-in and follow the instructions. A credit card is required to complete your order. An email will be sent confirming TriCord has received your order. The charges on your confirmation are not considered final until the show closes (*material handling fees are added once freight is received and floor orders may be added.*)

TriCord will still accept orders via email or fax. All orders need to be submitted with payment and exhibitor information. We do not accept orders over the phone.

To receive "discount pricing," full payment must be submitted with your order, and received by the "Rental Discount Deadline" noted on page 2. Orders received after that date, or without full payment will be processed at "standard pricing" as listed on the order forms. Orders paid via check or wire transfer will require a credit card on file to cover any variances with regards to material handling, labor and show site orders.

Please review our payment policies on page 3. TriCord requires payment in full at the time you place your order, along with a completed credit card authorization form. Please notify your company representative whom will be on showsite of our payment policy. No credits will be issued after the close of the show. Stop by the service desk prior to show close for concerns with charges.

We look forward to serving you from start to finish. If you need additional information or assistance with ordering, please contact our Exhibitor Services at:

Email: orders@tricord.net
Phone: (831) 883-8600
Fax: (831) 883-8686
738 Neeson Road
Marina, CA 93933
www.tricord.net

Thank you,

TriCord Exhibitor Service Team

View our Privacy Policy ***HERE***



TERPENES AND TESTING WORLD CONFERENCE 2018

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April 10-11, 2018
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San Jose, CA

Show Information

SHOW: Terpenes and Testing World Conference 2018

BOOTH DRAPE COLORS: Black

BOOTH PACKAGE: **10'x10' Booth Package Includes:**
8' High Back Drape
3' High Side Rail Drape
(1) 6' Skirted Table- Purple Skirt
(2) Side Chairs
(1) Wastebasket
(1) 7"x44" ID Sign

EXHIBIT HALL CARPET: Yes

DEADLINES:

Rental Discount Deadline: March 26, 2018

Graphics Deadline: March 26, 2018

Advance Freight Receiving Deadline: April 5, 2018

Direct to Showsite Date: Monday, April 9, 2018 8:00 am - 5:00 pm

SHOW SCHEDULE:

Exhibitor Move In: Monday, April 9, 2018 12:00 pm - 5:00 pm

Exhibits Open: Tuesday, April 10, 2018 9:00 am - 5:00 pm
Wednesday, April 11, 2018 9:00 am - 5:00 pm

Exhibitor Move Out: Wednesday, April 11, 2018 5:00 pm - 8:00 pm

NOTE:

-All exhibitor ordered freight carriers must be checked in by 7:00pm for freight pick up. All outbound freight will receive overtime material handling rates due to the move out schedule.

-All advance freight will be delivered to your booth space prior to exhibitor move in to expedite your set up.




-All orders received before the discount deadline will receive the discount rates. Orders that are not sent in by the discount deadline will receive the standard rates.



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Exhibitor Information & Payment Form

Company Name			Booth #		
Street Address					
City		State	Zip		Country
Ordered By			Email Address		
Phone #			Fax #		
<p>Would you like your receipt..... <input type="checkbox"/> Emailed <input type="checkbox"/> Faxed</p> <p>Submission of order forms subject exhibitors to Tricord's Limits of Liabilities Policy</p> <p><input type="checkbox"/> COMPANY CREDIT CARD   </p> <p>A credit card is required for all material handling, labor, signage, and custom booth orders.</p> <p><input type="checkbox"/> COMPANY CHECK</p> <p>Please make checks payable to: TriCord Tradeshow Services</p> <ul style="list-style-type: none">- Mail Checks to: 738 Neeson Road, Marina, CA 93933- Checks will only be accepted for furniture and electrical orders without labor.- A credit card authorization is required with check payment for any variances, material handling, labor and signage costs.			<p>SERVICES ORDERED</p> <p>Material Handling \$ <input type="text"/></p> <p>Booth Packages \$ <input type="text"/></p> <p>Flooring \$ <input type="text"/></p> <p>Furnishings \$ <input type="text"/></p> <p>Labor \$ <input type="text"/></p> <p>Electrical Labor \$ <input type="text"/></p> <p>Electrical \$ <input type="text"/></p> <p>Cleaning \$ <input type="text"/></p> <p>Signage \$ <input type="text"/></p> <p>Plants \$ <input type="text"/></p> <p>Other \$ <input type="text"/></p> <p>TOTAL \$ <input type="text"/></p>		
CREDIT CARD INFORMATION					
Account Number					
Card Type		Expiration		CCID	
Billing Address					
City		State		Zip	
Signature			Print Name		

Please complete the above information and send this form in with all orders.

Email to: orders@tricord.net or Fax: 831-883-8686

CREDIT AND PAYMENT POLICIES

- Payment must be included with all advance orders to obtain the discount rates.
 - The exhibiting firm is ultimately responsible for payment of all charges.
 - No credit or adjustments will be made after the close of the show.
 - Any services not settled by close of the show are subject to a 25% service charge.
 - Cancellations must be made 48 hours prior to Exhibitor Move In to receive credit.
- Credit will only be given for standard furniture and standard cut carpet.

Should you have any questions regarding credit procedures, please contact:



Shipping: Advance to Warehouse

ADVANCE SHIPMENT DEADLINE

THURSDAY, APRIL 5, 2018

SHIPMENTS SHOULD BE CONSIGNED AND THE BILL OF LADING MADE OUT AS FOLLOWS:

Company Name	Booth #
Terpenes and Testing World Conference TriCord Tradeshow Services 738 Neeson Road Marina, CA 93933	

ADVANCE SHIPMENT RATES (200lb minimum) *For each 100lbs. or fraction thereof.* **\$134.00**

OVERTIME ON ADVANCE SHIPMENTS (200lb minimum) *For each 100lbs. or fraction thereof.*

Invoiced in addition to above rates on all shipments subject to overtime charges.* **\$26.00

ADVANCE CRATED SHIPMENTS

Advance crated shipments will be accepted at the TriCord warehouse and allowed (30) days free storage.

All shipments must have a Bill of Lading or delivery slip showing the number of pieces, weight and type of merchandise. ***Shipments received without material handling forms, authorization to provide material handling and payment on file will be charged special handling.***

*For tracking purposes, please send copies to the TriCord address and to the person in charge of installing your display.

STRAIGHT TIME: M-F 8am-4:30pm

OVERTIME: Overtime is Monday through Friday prior to 8:00am and after 4:30pm; all day Saturday, Sunday and observed union holidays; after the warehouse deadline delivery date.

In the event warehouse freight must be moved into the exhibit site on overtime due to scheduling conflicts that are beyond TriCord's control, overtime charges will apply.

IMPORTANT INFORMATION

Shipments received without receipts, freight bills, or specified unit count on receipts or freight bills (i.e. one lot 800 cu.ft., etc.) such as UPS or van lines, will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by TriCord for such shipments.

In the event no weight is indicated on the documents presented. TriCord shall estimate the weight and charges will be based on the estimates and such charges will not be subject to adjustment.



WAREHOUSE

TERPENES AND TESTING
WORLD CONFERENCE
2018

RUSH - EXHIBIT MATERIAL

MUST ARRIVE BY THURSDAY, APRIL 5, 2018

COMPANY NAME _____

BOOTH # _____

EVENT Terpenes and Testing World Conference

TriCord Tradeshow Services
738 Neeson Road
Marina, CA 93933

NO. _____ OF _____ PIECES



WAREHOUSE

TERPENES AND TESTING
WORLD CONFERENCE
2018

RUSH - EXHIBIT MATERIAL

MUST ARRIVE BY THURSDAY, APRIL 5, 2018

COMPANY NAME _____

BOOTH # _____

EVENT Terpenes and Testing World Conference 2018

TriCord Tradeshow Services
738 Neeson Road
Marina, CA 93933

NO. _____ OF _____ PIECES



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Shipping: Direct to Exhibit Site

**SHIPMENT MUST ARRIVE
MONDAY, APRIL 9, 2018 BETWEEN 8:00 am - 5:00 PM ONLY**

SHIPMENTS SHOULD BE CONSIGNED AND THE BILL OF LADING MADE OUT AS FOLLOWS:

Company Name	Booth #
Terpenes and Testing World Conference	
TriCord Tradeshow Services	
c/o San Jose Convention Center	
410 Almaden Blvd	
San Jose, CA 95110	

DIRECT SHIPMENT TO EXHIBIT SITE(200lb minimum) *For each 100lbs. or fraction thereof.* **\$124.00**

OVERTIME RATES & SPECIAL HANDLING (200lb minimum) *For each 100lbs. or fraction thereof.* **\$26.00**

**Invoiced in addition to above rates on all shipments subject to overtime charges.*

DIRECT SHIPMENTS TO THE EXHIBIT SITE

Material will be unloaded from the exhibitor's carrier onsite, delivered to the exhibitor's booth, and reloaded on a carrier at the rate listed above.

SPECIAL HANDLING

- Shipment by any truck that cannot be unloaded at the docks (including moving vans).
- Shipments "packed" in a way that special handling is required (i.e. loose display parts, uncrated equipment, etc.).
- If material or equipment cannot be determined (i.e. 1 to 20 assorted pieces, etc.).
- Shipments received without material handling forms, authorization to provide material handling and payment on file.

OVERTIME

Overtime is Monday through Friday prior to 8:00am and after 4:30pm; all day Saturday, Sunday and observed union holidays; after the warehouse deadline delivery date.

OUTGOING SHIPMENTS

- TriCord Service Desk located in the Exhibitor Service Center will have labels, bill of lading, and shipping information available.
- At the close of the show, if carriers fail to pick up or refuse shipments, TriCord reserves the right to reroute shipments.
- If no destination is provided, material may be taken back to the warehouse, at exhibitor's expense, pending advice from the exhibitor.
- No liability will be assumed by TriCord.

IMPORTANT INFORMATION

If the bill of lading does NOT identify the weight of the various classifications, the entire shipment will be invoiced at the Special Handling rate and will not be subject to adjustment.

PAYMENT

All accounts must be settled at the service desk prior to the close of the show unless advance credit approval has been obtained. A purchase order, if required or payment, must accompany the order form(s). Payment for all labor and services whether ordered by the exhibitor, display builders or other parties, shall be the responsibility of the exhibitor. Please make payments in United States funds.



SHOWSITE

TERPENES AND TESTING
WORLD CONFERENCE 2018

RUSH - EXHIBIT MATERIAL

CAN ONLY ARRIVE ON MONDAY, APRIL 9, 2018 BETWEEN 8:00 am - 5:00 pm

COMPANY NAME _____

BOOTH # _____

EVENT Terpenes and Testing World Conference

TriCord Tradeshow Services
c/o San Jose Convention Center
410 Almaden Blvd
San Jose, CA 95110

NO. _____ OF _____ PIECES



SHOWSITE

TERPENES AND TESTING
WORLD CONFERENCE 2018

RUSH - EXHIBIT MATERIAL

CAN ONLY ARRIVE ON MONDAY, APRIL 9, 2018 BETWEEN 8:00 am - 5:00 pm

COMPANY NAME _____

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NO. _____ OF _____ PIECES



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Material Handling

Company Name	Booth #
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CHECK ONE:

- ☐ We plan to ship our crated material to the **ADVANCE SHIPMENT WAREHOUSE.**
- ☐ We plan to ship our materials direct to the **EXHIBIT SITE.**

CALCULATION OF ORDER

*When calculating weight, round up to the next 100 lbs. (i.e.: 265 lbs. = 300 lbs., = 3 x rate = Dollars or Minimum)

ADVANCE CRATED SHIPMENTS TO THE WAREHOUSE (200 lb. minimum)

We will ship lbs. @ per 100 lbs. = (200# minimum charge \$268.00)

DIRECT CRATED SHIPMENTS TO THE EXHIBIT SITE (200 lb. minimum)

We will ship lbs. @ per 100 lbs. = (200# minimum charge \$248.00)

SHIPMENTS OR EQUIPMENT REQUIRING SPECIAL HANDLING AT THE EXHIBIT SITE

We will ship lbs. @ per 100 lbs. = (200# minimum charge \$52.00)

OVERTIME CHARGES (200 lb. minimum) See overtime charges on Shipping Instruction Order Form

per 100 lbs. = (200# minimum charge \$52.00)

IMPORTANT INFORMATION

There is a 200# minimum charge for each shipment received at the advanced warehouse or direct to showsite.

We understand that your calculation is only an estimate. Your shipment will be invoiced based on the actual weight listed on the inbound bills of lading. Adjustments will be made accordingly.

Shipments received without material handling forms, authorization to provide material handling and payment on file will be charged special handling. If you have any questions about material handling, please contact our Customer Service Department listed below.

All of the materials are on a rental basis and remain the property of TriCord. Payment for all labor and services whether ordered by exhibitor, display builder, or other parties shall be THE RESPONSIBILITY OF THE EXHIBITOR. Please make payments in United States funds.

OVERTIME

Overtime is Monday through Friday prior to 8:00am after 4:30pm; all day Saturday, Sunday and observed union holidays; after the deadline date.

If the warehouse freight must be moved into the exhibit site on overtime due to scheduling conflict beyond the control of TriCord.



Union Rules and Regulations

***SAN JOSE CONVENTION CENTER IS A UNION REGULATED FACILITY.
THANK YOU IN ADVANCE FOR YOUR SUPPORT AND UNDERSTANDING!***

UNION INFORMATION

To assist you in planning your participation in your San Jose area show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling.

DECORATOR'S UNION

Members of this union claim jurisdiction over all set up and dismantling of exhibits including signs and laying of carpet. This does not apply to the unpacking and placement of your merchandise. You may set up your exhibit display if one person can accomplish the task in less than one-half (1/2) hour without the use of tools. If your exhibit preparation, installation or dismantling requires more than one-half (1/2) hour, or exceeds ten feet you must use union personnel supplied by the Official Decorating Contractor. As an exhibitor, you will be pleased to know that when union labor is required, you may provide your company personnel to work along with a union installer in San Jose on a one-to-one basis.

TEAMSTER UNION

Members of this union claim jurisdiction on the operation of all material handling equipment, all unloading and reloading and handling of empty containers. An exhibitor may move materials that can be carried by hand, by one person in one trip, without the use of dollies, hand trucks or mechanical equipment.

ELECTRICAL UNION

Members of this union claim jurisdiction for hardwiring ordered outlets to the line side of the exhibitor's equipment and wiring of caps over 120 volts, to the raw cord feeding exhibitor's equipment. All plugs over 120 volts will be plugged in by electrical union personnel. Exhibitors may plug in their own plugs of 120 volts to their ordered outlets.

TIPPING

Our work rules prohibit the Solicitation and/or acceptance of tips by any of our employees. Our employees are paid excellent hourly wages, denoting a professional status and tipping is not allowed.



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Cartload Service Order Form

Company Name	Booth #
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SMALL FREIGHT SERVICES

To assist you with the move-in and move out of Exhibitors with small amounts of exhibit materials, TriCord Tradeshow Services is pleased to offer, one (1) laborer with one (1) pushcart, for one (1) trip at the costs listed below:

DOCK TO BOOTH	PRICE	TOTAL
One Way Service	\$65.00	\$
BOOTH TO DOCK	PRICE	TOTAL
One Way Service	\$65.00	\$

CARTLOAD SERVICES TOTAL

\$

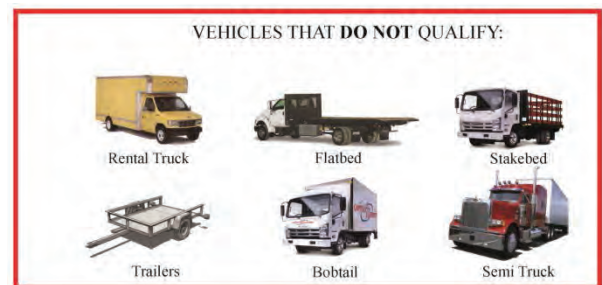
SMALL FREIGHT SERVICE QUALIFICATIONS

- This service is for exhibitors who have small hand carry items.
- All items must fit on a 3' x 4' push cart, in one trip ONLY.
- A cartload is eight (8) pieces or less, with a **total weight of 200 LBS. or less.**
- One cartload will be allowed per booth.



FAILURE TO QUALIFY

- If you arrive with a rental truck, trailer, personal truck, or bobtail full of exhibit material, you will NOT qualify for this service and will be charged the standard direct drayage rates.
- Freight that is too large for one cart or has a total weight of more than 200 LBS. will be charged direct drayage rates.



HOW TO RECEIVE SERVICE ONSITE

- Go to either the facility's main entrance or dock and ask about or look for the cartload service area.
- You may also order this service at Tricord's Exhibitor Service Desk on the show floor.

WHERE TO LOAD AND UNLOAD

- Your vehicle must be unloaded or loaded in the cartload service area which will be marked with signs.
- Carts are not authorized to enter or go to any parking structures.
- There must be two (2) people with the vehicle; one person to go with your items to your booth, and one person to remove your vehicle from the unloading and loading area.

Authorized Signature

Print Name



Limits of Liability & Responsibility

1. TriCord, and its subcontractors shall not be responsible for damage to uncrated materials, materials improperly packed, glass breakage or concealed damage.
2. TriCord, and its subcontractors are not and cannot be, responsible for loss or disappearance of the Exhibitor's booth materials after they have been delivered to the Exhibitor's booth.
3. Similarly, TriCord and its subcontractors cannot be responsible for the disappearance of the Exhibitor's materials before the materials are picked up from the Exhibitor's booth for loading out after the show. All bills of lading covering outgoing shipments, which are given to TriCord by the Exhibitors, will be checked at the time of pickup from the booth and corrections made where discrepancies exist.
4. TriCord, and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.
5. TriCord, and its subcontractors shall not be responsible for ordinary wear and tear in the handling of equipment, or for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond our control.
6. TriCord, and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to TriCord in time to obtain the proper equipment.
7. It is understood that TriCord and its subcontractors are not insurers. Insurance if any shall be obtained by the Exhibitor and that the amounts payable to TriCord hereunder are based on the value of the material handling services and the scope of liability as herein set forth and are unrelated to the value of the Exhibitor's property being handled. Since it's impractical and extremely difficult to fix the value of each shipment handled by TriCord, TriCord and its subcontractors do not provide full liability should loss or damage occur. It is agreed that if TriCord, or its subcontractors, should be found liable for loss or damage due to a failure to properly handle the Exhibitor's equipment, the liability shall be limited to the specific article which was physically lost or damaged and such liability shall be limited to sum equal to \$.25 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment whichever is less, as agreed upon damages and not as a penalty, as the exclusive remedy: and that provisions of this paragraph shall apply if loss or damage irrespective of cause or origin, results directly or indirectly to property from performance or nonperformance of obligations imposed by the offering of material handling services to exhibitors or from negligence, active or otherwise, of TriCord, its subcontractors or employees.
8. TriCord, and its subcontractors, shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for any collateral costs, which may result from any loss or damage to an Exhibitor's materials which may make it impossible or impractical to exhibit same.
9. Claims for loss or damage which are not submitted to TriCord within thirty (30) days of the close of the show on which the loss or damage occurred shall be considered waived. No suit or action shall be brought against TriCord, or its subcontractors, more than one (1) year after the action of the cause of action therefore.
10. The consignment or delivery of a shipment to TriCord, or its subcontractors, by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth in Sections 1 thru 9.

***BE SURE YOUR MATERIALS ARE INSURED from the time they leave your firm until they are returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by "riders" to existing policies. Contact your insurance representative.**

***BE SURE YOUR LIABILITY INSURANCE is in effect at the show site. Contact your insurance representative.**



Authorization to Provide Material Handling Services

We hereby authorize TriCord to provide such services necessary to handle our shipment(s) in accordance with the information set forth in the "LIMITS OF LIABILITY AND RESPONSIBILITY" above and we further agree to the following:

A. We have examined and reviewed the "Material Handling Classification and Rates" page which were forwarded to our firm and we understand we will be charged Material Handling Services in accordance with the published rates for such services as are provided.

B. We accept the responsibility for the payment of all the TriCord charges in connection with the handling of our shipment(s) and we guarantee payment to TriCord in the event any third party who acts on our behalf shall fail to pay such charges within thirty (30) days of the receipt of the TriCord invoice for such charges.

C. We Agree to TriCord's "Limits of Liability and Responsibility" as set forth above.

D. We agree that TriCord or its subcontractors' liability shall be limited to any loss or damage which results solely from TriCord or its subcontractors, negligence, the actual physical handling of the items comprising shipment(s) and not for any other type of loss or damage.

E. With particular reference to paragraphs "c" and "d" above, we agree in connection with the receipt, handling, and temporary storage and reloading of our materials that TriCord and its subcontractors, will provide their services as our agent, and not as bailee or shipper. If any employee of TriCord, or its subcontractors, shall sign a delivery receipt bill of lading or other documents we agree that TriCord, or its subcontractors, will do so as our agent and we accept the responsibility therefore.

(1) Relative to inbound shipments, we recognize that there may be a lapse of time between delivery of our shipment(s) to our booth by TriCord subcontractors, and the arrival of our representative at the booth and during such time our shipment(s) will be unattended at our booth. We agree that TriCord and its subcontractors shall not be responsible for any loss or damage which may occur during such period.

(2) Relative to outgoing shipments, we recognize that there will be a lapse of time between the completion of packing and the actual pickup of our materials from our booth for loading onto a carrier, and during such time our shipment(s) will be left unattended in our booth. We agree that TriCord and its subcontractors, shall not be responsible for any loss or damage which may occur during such period, and we authorize TriCord or its sub-contractors, to adjust the quantities of times on any bill of lading submitted by us to TriCord or its subcontractors, to conform to the actual count of such items in the booth at the time of pickup.

F. We agree, in the event of a dispute with TriCord, or its subcontractors, related to any loss or damage to any of our materials or equipment, that we will not withhold payment of any amount due to TriCord for material handling service or any other service provided by TriCord, or its subcontractors, as an offset against the amount of the alleged loss or damage. Instead, we agree to pay TriCord within thirty (30) days from the close of the show for all such charges and further agree that any claim we may have against TriCord, or its subcontractors, will be pursued independently by us as a completely separate transaction to be resolved on its own merits.

G. In order to expedite removal of materials from the show site, TriCord shall have the authority to change designated carriers, as such carriers do not pick up on time. Where no disposition is made by the exhibitor, materials will be taken to a warehouse to wait the Exhibitor's shipping instructions and we agree to pay for charges relating to such handling at the warehouse.

H. We agree that all questions relating to the classification freight of the Exhibitor's materials, rates charged or weights used to determine material handling charges shall be submitted to the TriCord office indicated on the invoice thirty (30) days of the receipt of the invoice. Complaints received after such period shall not be considered and payment of the invoice shall be made in full.

Company Name	Booth #
Signature	Date



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Pre Order ONLY - Furniture Packages

Company Name	Booth #
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Conference Table

Bar Stool

Skirted Table

Bistro Table

Side Chair

Arm Chair

IMPORTANT INFORMATION - Discount packages are available for pre-orders only.

☐

PACKAGE 1 - \$320.00

3 Arm Chairs
1 Round Conference Table
1 Waste Basket

☐

PACKAGE 1A - \$450.00

3 Arm Chairs
1 Round Conference Table
1 Waste Basket
Standard 10'x10' Carpet

☐

PACKAGE 2 - \$300.00

2 Bar Stools
1 Bistro Table
1 Waste Basket

☐

PACKAGE 2A - \$430.00

2 Bar Stools
1 Bistro Table
1 Waste Basket
Standard 10'x10' Carpet

☐

PACKAGE 3 - \$200.00

1 6' Skirted Counter
1 Bar Stool
1 Waste Basket

☐

PACKAGE 3A - \$330.00

1 6' Skirted Counter
1 Bar Stool
1 Waste Basket
Standard 10'x10' Carpet

☐

PACKAGE 4 - \$190.00

1 6' Skirted Table
2 Side Chairs
1 Waste Basket

☐

PACKAGE 4A - \$320.00

1 6' Skirted Table
2 Side Chairs
1 Waste Basket
Standard 10'x10' Carpet

TABLE/COUNTER SKIRT COLOR SELECTION

☐ Blue ☐ Yellow ☐ White ☐ Burgundy ☐ Black ☐ Green ☐ Red ☐ Silver ☐ Teal ☐ Orange

CARPET COLOR SELECTION

☐ Blue ☐ Toast ☐ Grey ☐ Black ☐ Burgundy ☐ Green ☐ Red

☐

ADD CARPET PADDING - \$125.00

PACKAGE ORDER TOTAL



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Furniture Form

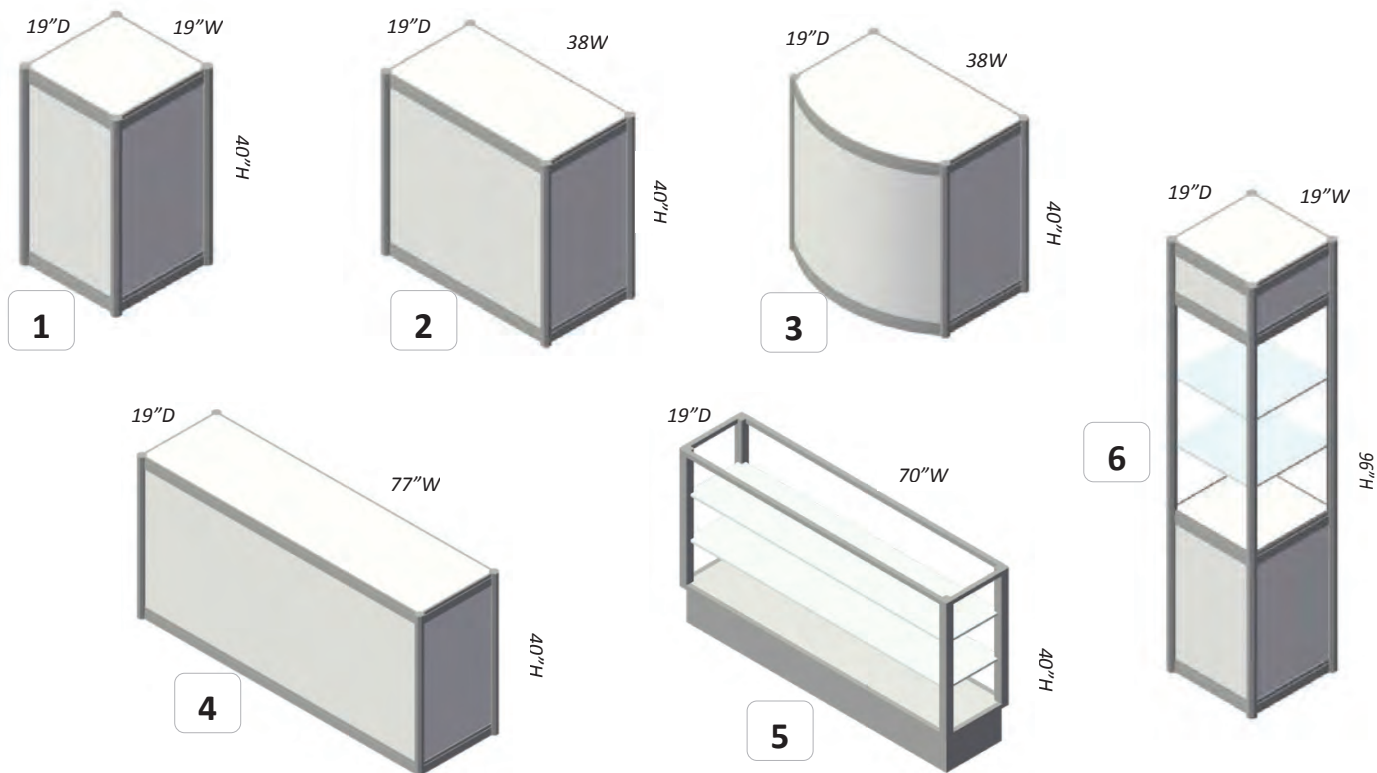
Company Name				Booth #
CHAIRS	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
Side Chairs		\$45	\$60	\$
Padded Arm Chairs		\$65	\$80	\$
Black Leather Executive Chairs		\$120	\$150	\$
Padded Bar Stools		\$80	\$95	\$
TABLES (30" HIGH)	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
4 ft Draped Table		\$100	\$125	\$
6 ft Draped Table		\$110	\$135	\$
8 ft Draped Table		\$135	\$160	\$
4 ft Undraped Table		\$85	\$110	\$
6 ft Undraped Table		\$95	\$120	\$
8 ft Undraped Table		\$120	\$150	\$
Color Selection	<input type="checkbox"/> Blue <input type="checkbox"/> Yellow <input type="checkbox"/> White <input type="checkbox"/> Burgundy <input type="checkbox"/> Black <input type="checkbox"/> Green <input type="checkbox"/> Red <input type="checkbox"/> Silver <input type="checkbox"/> Teal <input type="checkbox"/> Orange			
COUNTERS (42" HIGH)	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
4 ft Draped Counter		\$120	\$145	\$
6 ft Draped Counter		\$130	\$155	\$
8 ft Draped Counter		\$155	\$180	\$
4 ft Undraped Counter		\$100	\$125	\$
6 ft Undraped Counter		\$110	\$135	\$
8 ft Undraped Counter		\$130	\$160	\$
Color Selection	<input type="checkbox"/> Blue <input type="checkbox"/> Yellow <input type="checkbox"/> White <input type="checkbox"/> Burgundy <input type="checkbox"/> Black <input type="checkbox"/> Green <input type="checkbox"/> Red <input type="checkbox"/> Silver <input type="checkbox"/> Teal <input type="checkbox"/> Orange			
TABLE RISERS (12"H x 12" W)	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
4 ft Riser		\$50	\$70	\$
6 ft Riser		\$60	\$80	\$
8 ft Riser		\$75	\$100	\$
Color Selection	<input type="checkbox"/> Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Green <input type="checkbox"/> Silver			
MISC	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
Waste Basket With Liner		\$12	\$16	\$
Easel		\$35	\$45	\$
Bistro Table		\$135	\$160	\$
Poster Board (4x8 Velcro Tack Board)		\$110	\$135	\$
Round Conference Table		\$135	\$160	\$
4th Side Table, Skirted/Drape Color Change		\$25	\$35	\$
5 - Panel Literature Rack		\$90	\$110	\$
Bag Tree		\$55	\$70	\$
FURNITURE RENTAL TOTAL				\$

Custom Furniture Form

Company Name					Booth #	
Custom Furnishings	Front Graphic Panel Dimensions (WxH)	Regular Price	Option to Add Graphic	Color: White, Black, Blue or Grey	Quantity	Total
1. Pedestal	18.75" x 36.675"	\$200	\$75			\$
2. One Meter Counter	38.25" x 36.625"	\$275	\$150			\$
3. One Meter Counter (Curved)	42.5" x 36.625"	\$300	\$175			\$
4. Two Meter Counter	77.25" x 36.625"	\$325	\$250			\$
5. Glass Showcase (Horizontal)	N/A	\$350	\$N/A	N/A		\$
6. Glass Showcase (Vertical)	Top Panel: 18.75" x 8" Bottom Panel: 18.75" x 32"	\$300	\$125	Black		\$

TOTAL: \$

* All counters come with locking doors. Option to add graphics is for the front panel.



10 x 10 Custom Booth Rentals

*To receive pricing listed below, TriCord requires full payment information, order forms, and graphic files provided by the Graphics Deadline specified on page 2. Any graphic orders placed after the deadline specified will be charged with a late fee of 25%.

Company Name	Booth #
--------------	---------

**NO SHIPPING - NO DRAYAGE - TURNKEY SET UP
READY WHEN YOU ARRIVE - INSTALLATION INCLUDED**

☐ Package #1

Includes:
10' Hardwall Backwall
Backlit Header** (116.25"W x 11.75"H)
Choice of Standard Carpet Color
Two Lights (Must Purchase Electricity)

* Select Panel Color:

☐ Black ☐ White ☐ Grey ☐ Blue

* Select Carpet Color:

☐ Black ☐ Blue ☐ Grey ☐ Toast
☐ Green ☐ Red ☐ Burgundy



☐ Package Pricing = \$1,450.00

☐ Add Full Graphics = \$1485.00 ([Click Here for graphic specs](#))

☐ Package #2

Includes:
10' Hardwall Backwall
Backlit Header** (116.25"W x 11.75"H)
1 Meter Built in Counter
Choice of Standard Carpet Color
Two Lights (Must Purchase Electricity)

* Select Panel Color:

☐ Black ☐ White ☐ Grey ☐ Blue

* Select Carpet Color:

☐ Black ☐ Blue ☐ Grey ☐ Toast
☐ Green ☐ Red ☐ Burgundy



☐ Package Pricing = \$1,750.00

☐ Add Full Graphics = \$1855.50 ([Click Here for graphic specs](#))

☐ Package #3

Includes:
10' Hardwall Backwall
Backlit Header** (85.75"W x 11.75"H)
2 Half Meter Built-in Counters
Choice of Standard Carpet Color
Two Lights (Must Purchase Electricity)

* Select Panel Color:

☐ Black ☐ White ☐ Grey ☐ Blue

* Select Carpet Color:

☐ Black ☐ Blue ☐ Grey ☐ Toast
☐ Green ☐ Red ☐ Burgundy



☐ Package Pricing = \$1,950.00

☐ Add Full Graphics = \$1525.00 ([Click Here for graphic specs](#))

☐ Package #4

Includes:
10' Tension Fabric Backwall
Full Graphics
Choice of Standard Carpet Color
Two Lights (Must Purchase Electricity)

* Select Carpet Color:

☐ Black ☐ Blue ☐ Grey ☐ Toast
☐ Green ☐ Red ☐ Burgundy



☐ Package Pricing = \$2140.00
([Click Here for graphic specs](#))

IMPORTANT INFORMATION:

***If custom artwork is not provided by the graphic deadline listed on page 2 of the exhibitor kit, backlit header graphic will consist of company name as provided on this form, in all caps. Black text on white background only.**

****See digital file preparation page for artwork submission instructions.**

*****Additional counters and shelves can be ordered on the custom furniture page.**

PACKAGE TOTAL:

10 x 20 Custom Booth Rentals

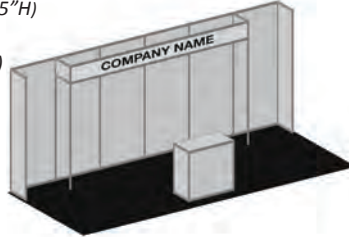
**To receive pricing listed below, TriCord requires full payment information, order forms, and graphic files provided by the Graphics Deadline specified on page 2. Any graphic orders placed after the deadline specified will be charged with a late fee of 25%.*

Company Name	Booth #
--------------	---------

**NO SHIPPING - NO DRAYAGE - TURNKEY SET UP
READY WHEN YOU ARRIVE - INSTALLATION INCLUDED**

☐ Package #6

Includes:
20' Hardwall Backwall
Header Graphic ******(155.25"W x 11.75"H)
Choice of Standard Carpet Color
Two Lights (Must Purchase Electricity)



*** Select Panel Color:**

☐ Black ☐ White ☐ Grey ☐ Blue

*** Select Carpet Color:**

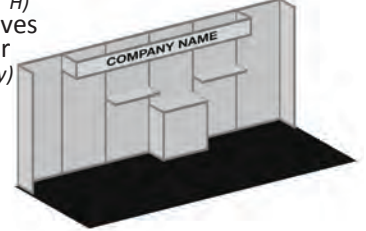
☐ Black ☐ Blue ☐ Grey ☐ Toast
☐ Green ☐ Red ☐ Burgundy

☐ Package Pricing = \$2,595.00

☐ Add Full Graphics = \$2,970.00 ([Click Here for graphic specs](#))

☐ Package #7

Includes:
20' Hardwall Backwall
Backlit Header ******(155.25"W x 11.75"H)
1 Meter Built in Counter, 2 Shelves
Choice of Standard Carpet Color
Two Lights (Must Purchase Electricity)



*** Select Panel Color:**

☐ Black ☐ White ☐ Grey ☐ Blue

*** Select Carpet Color:**

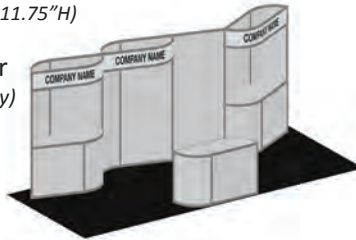
☐ Black ☐ Blue ☐ Grey ☐ Toast
☐ Green ☐ Red ☐ Burgundy

☐ Package Pricing = \$2,695.00

☐ Add Full Graphics = \$2,784.00 ([Click Here for graphic specs](#))

☐ Package #8

Includes:
20' Curved Hardwall Backwall
(3) Header Graphics ******(70.25"W x 11.75"H)
(3) Double Curve Counters
Choice of Standard Carpet Color
Four Lights (Must Purchase Electricity)



*** Select Panel Color:**

☐ Black ☐ White ☐ Grey ☐ Blue

*** Select Carpet Color:**

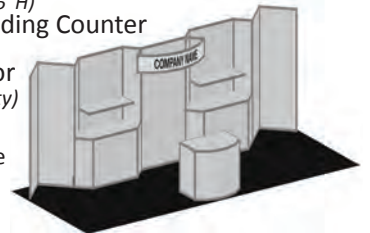
☐ Black ☐ Blue ☐ Grey ☐ Toast
☐ Green ☐ Red ☐ Burgundy

☐ Package Pricing = \$3,895.00

☐ Add Full Graphics = \$2,942.72 ([Click Here for graphic specs](#))

☐ Package #9

Includes:
20' Zig Zagged Hardwall Backwall
Curved Header ******(85.75"W x 11.75"H)
2 Built in Counters, 1 Free Standing Counter
2 Shelves
Choice of Standard Carpet Color
Two Lights (Must Purchase Electricity)



*** Select Panel Color:**

☐ Black ☐ White ☐ Grey ☐ Blue

*** Select Carpet Color:**

☐ Black ☐ Blue ☐ Grey ☐ Toast
☐ Green ☐ Red ☐ Burgundy

☐ Package Pricing = \$3,695.00

☐ Add Full Graphics = \$2,643.93 ([Click Here for graphic specs](#))

☐ Package #10

Includes:
20' Tension Fabric Backwall
Full Graphics
Choice of Standard Carpet Color
Two Lights (Must Purchase Electricity)



*** Select Carpet Color:**

☐ Black ☐ Blue ☐ Grey ☐ Toast
☐ Green ☐ Red ☐ Burgundy

☐ Package Pricing = \$4,680.00
([Click Here for graphic specs](#))

IMPORTANT INFORMATION:

****If custom artwork is not provided by the graphic deadline listed on page 2 of the exhibitor kit, backlit header graphic will consist of company name as provided on this form, in all caps. Black text on white background only.**

*****See digital file prep page for artwork submission instructions**

PACKAGE TOTAL:



TERPENES AND TESTING WORLD CONFERENCE 2018

Terpenes and Testing World Conference
April 10-11, 2018
San Jose Convention Center
San Jose, CA

Carpet Rental Form

Company Name	Booth #
--------------	---------

Prices include installation and taping of front edge only.

STANDARD CUT CARPET *For Inline Booths ONLY

CARPET SIZE	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
10 x 10		\$140.00	\$165.00	\$
10 x 20		\$280.00	\$330.00	\$
10 x 30		\$420.00	\$520.00	\$
10 x 40		\$590.00	\$690.00	\$

PADDING

TOTAL

Booth Size X = square feet @ \$1.25 square foot \$

VISQUEEN

Booth Size X = square feet @ \$0.75 square foot \$

COLOR SELECTION



SPECIAL CUT PLUSH CARPET & ISLAND BOOTHS

- Must be ordered in 10' increments (minimum of 100 square feet)

Example: 10 x 20 booth = 200 sq. ft. x \$3.50 = \$700.00

- Rental price includes installation and removal.

- If you are in need of a color not listed, please call (831)-883-8600.

PER SQUARE FOOT

DISCOUNT RATE	STANDARD RATE
\$3.50	\$4.50

COLOR SELECTION



CARPET

TOTAL

Booth Size X = square feet @ \$3.50/\$4.50 square foot \$

PADDING

Booth Size X = square feet @ \$1.25 square foot \$

VISQUEEN

Booth Size X = square feet @ \$0.75 square foot \$

TOTAL

\$



TERPENES AND TESTING WORLD CONFERENCE 2018

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Now Offering - Wood Grain Vinyl Flooring

Company Name	Booth #
--------------	---------

Prices include installation and taping of front edge only. *Wood Grain Vinyl Flooring may not be available on show site.

STANDARD CUT WOOD GRAIN VINYL - For Inline Booths ONLY

BOOTH SIZE	QUANTITY	DISCOUNT RATE	*STANDARD RATE	TOTAL
10 x 10		\$200.00	\$300.00	\$
10 x 20		\$400.00	\$500.00	\$
10 x 30		\$600.00	\$800.00	\$
10 x 40		\$800.00	\$1000.00	\$

PADDING

TOTAL

Booth Size

X

= square feet @ \$1.50 square foot

\$

SPECIAL CUT WOOD GRAIN VINYL - ISLAND BOOTHS

- Must be ordered in 10' increments (minimum of 100 square feet)

Example: 10 x 20 booth = 200 sq. ft. x \$3.50 = \$700.00

- Rental price includes installation and removal.

PER SQUARE FOOT

DISCOUNT RATE	STANDARD RATE
\$3.50	\$4.50

VINYL

TOTAL

Booth Size

X

= square feet @ \$3.50/\$4.50 square foot

\$

PADDING

Booth Size

X

= square feet @ \$1.50 square foot

\$

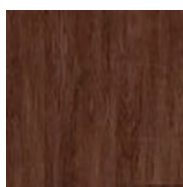
TOTAL

\$

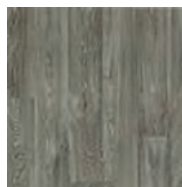
COLOR SELECTION



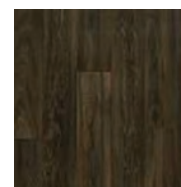
☐ Natural Cherry



☐ Dark Cherry



☐ Fog



☐ Espresso

*Colors subject to supplier availability



Display Installation & Dismantling

Company Name	Booth #
--------------	---------

DISPLAY LABOR

Straight Time - 8:00am - 4:30pm, Monday - Friday
\$115.00/per man/per hour

Overtime - Before 8:00am & after 4:30pm weekdays and all Saturday, Sunday and Holidays
\$180.00/per man/ per hour

SERVICE A - TRICORD SUPERVISION

☐ INSTALLATION

We would like our display unpacked and installed under TriCord supervision prior to our arrival at the exhibit site. We are forwarding blue prints, a photo or instructions and shipping information to you shortly and you will immediately contact our representative for instructions in the event of shortages in shipment or damage. We understand that all work will be done on straight time when possible. We understand a supervision service charge will be added to our bill of labor furnished at the above rate. Supervision service charge (25% of total installation and dismantling).

☐ DISMANTLING

We would like our display dismantled and packed under TriCord supervision. We will leave instructions for shipping, address and waybill at the Service Center before the end of the show. We understand the supervision service charge will apply. An additional surcharge will be applicable when displays are dismantled under TriCord supervision when no installation labor is provided under TriCord supervision. Supervision service charge (25% of total installation and dismantling).

SERVICE B - EXHIBITOR SUPERVISION

☐ INSTALLATION

We would like man (men) available to unpack and install our display under the supervision of our representative on (date) at (time) am/pm for approximately hour(s).

☐ DISMANTLING

We would like man (men) available to dismantle and pack our display under the supervision of our representative on (date) at (time) am/pm for approximately hour(s).

Please confirm dismantling labor at the exhibit site and allow time for return of any empty crates and containers.

NOTE: If the exhibitor fails to pick up the man (men) at the time confirmed, a one (1) hour charge per man "NO SHOW CHARGE" will be incurred. The exhibitors representative will return the crew to the Service Center upon completion of the work, check the work order and approve the work order by signing it.

DATE & TIME		# OF MEN		# HOURS		HOURLY RATE		TOTAL
<input type="text"/>	x	<input type="text"/>	x	<input type="text"/>	x	<input type="text"/>	=	<input type="text"/>
<input type="text"/>	x	<input type="text"/>	x	<input type="text"/>	x	<input type="text"/>	=	<input type="text"/>

DATE & TIME		# OF MEN		# HOURS		HOURLY RATE		TOTAL
<input type="text"/>	x	<input type="text"/>	x	<input type="text"/>	x	<input type="text"/>	=	<input type="text"/>
<input type="text"/>	x	<input type="text"/>	x	<input type="text"/>	x	<input type="text"/>	=	<input type="text"/>

***ONE HOUR MINIMUM ON ALL LABOR CALLS.**



TERPENES AND TESTING WORLD CONFERENCE 2018

Terpenes and Testing World Conference
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San Jose, CA

Outbound Shipping

Company Name	Booth #
Authorized By	Phone #

OUTBOUND SHIPPING

Please complete this section if you will be shipping materials out after the show.

Exhibitor Outbound Shipping Instructions: At close of show, exhibitor freight will be shipped to the following address. If your freight is being forwarded to another show, be sure to include the name of show and your booth number.

Company Name	Booth #
Attention	Show
Address	
City/State/Zip	

SELECT SHIPPING CARRIER

- ☐ Ship via Official Show Freight Carrier **Charges will go on exhibitor's master bill.*
- ☐ Ship via Preferred Air & Expedited Freight Carrier **Exhibitors will be billed directly.*
- ☐ Ship via carrier of Exhibitor's Choice **Exhibitors must schedule their own pick up.*

Carrier Name of Exhibitor's Choice

Carrier Contact	Phone Number
-----------------	--------------

SELECT SHIPPING METHOD

- ☐ GROUND
- ☐ AIR: Select Service Preferred

☐ 1 Day ☐ 2 Day ☐ 3 Day ☐ Deferred

*-Prepaid labels must be provided for each piece.
-TriCord cannot guarantee pick up time for exhibitor appointed carriers. All shipments are moved out of the exhibit hall at TriCord's discretion.
-Freight that falls under the previous description will be either forced on the official show freight carrier or brought back to warehouse for a fee.*

ADDITIONAL NOTES OR REQUESTS (i.e. Inside Delivery Requested, Residential, Overnight Shipping, Saturday Delivery, etc.)



TERPENES AND TESTING WORLD CONFERENCE 2018

Terpenes and Testing World Conference
April 10-11, 2018
San Jose Convention Center
San Jose, CA

In Booth - Forklift Form

Company Name	Booth #
--------------	---------

FORKLIFT LABOR

Straight Time - 8:00am - 4:30pm, Monday - Friday
\$185.00/per man/per hour

Overtime - Before 8:00am & after 4:30pm weekdays and all Saturday, Sunday and Holidays
\$240.00/per man/ per hour

DESCRIPTION OF ITEM(S) TO BE LIFTED (Include weight)

--

INSTALLATION

	DATE & TIME	# HOURS	HOURLY RATE	TOTAL
Forklift & Operator	<input type="text"/>	x <input type="text"/>	x <input type="text"/>	= <input type="text"/>
OVERTIME	<input type="text"/>	x <input type="text"/>	x <input type="text"/>	= <input type="text"/>

DISMANTLE

	DATE & TIME	# HOURS	HOURLY RATE	TOTAL
Forklift & Operator	<input type="text"/>	x <input type="text"/>	x <input type="text"/>	= <input type="text"/>
OVERTIME	<input type="text"/>	x <input type="text"/>	x <input type="text"/>	= <input type="text"/>
FORKLIFT TOTAL:				<input type="text"/>

IMPORTANT INFORMATION

We understand that your calculation is only an estimate. Invoicing will be done from the actual hours worked. Adjustments will be made accordingly.

Minimum charges for labor is (1) hour per man/forklift and includes time necessary for workmen to:

- Get tools and report to booth.
- Have work checked by the exhibitor.
- Return to the service desk with exhibitor to be signed out upon completion.
- Half hour minimum for removal.

Orders subject to Limits of Liability and Responsibility as set forth in the exhibitor kit.



Cleaning Form

Company Name

Booth #

Cost of vacuuming will be invoiced on the total area of your booth. To avoid any misunderstanding regarding these services, please bring any discrepancies to our attention at the show site. This way we will be able to assure your satisfaction with our service.

Adjustments cannot be made after the close of the show. All rates are subject to change if necessitated by increase in labor or material cost.

☐

VACUUM CARPET - Before Show Opens ONLY

Cost per square foot per night is

\$ 0.35

☐

VACUUM CARPET - DAILY

Cost per square foot is

N/A

BOOTH SIZE

10

x

10

= SQUARE FEET

When ordering one of the following daily services, please calculate for 1 days.

Vacuumping

(square feet)

x

(number of days)

x

(rate)

=

\$

TOTAL

Digital File Preparation

We want your graphics to look their best. In order to ensure the best quality of graphics and images from your digital files, and to make file transfers as easy and seamless as possible, please follow these guidelines for submission of your artwork to Graphics Production. If you are unable to provide digital artwork for your signage needs, we are capable of providing you with layout services.

Additional fees will apply. Please contact TriCord for details.

Suitable Formats for images and/or logos	
Program	Preferred Format
Adobe Illustrator CS6	.ai, .eps, .pdf (press quality)
Adobe Photoshop CS6	.pdf (press quality), jpeg (high res.)
Adobe Acrobat	.pdf (press quality)
ALL FONTS MUST BE CONVERTED TO OUTLINES	

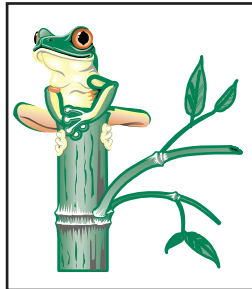
Suitable Media for images and/or logos	
Media	Preferred Format
Email Attachments	Limited to max size of 10MB
FTP	See info below
CD-ROM or DVD ROM	With hard copy color proofs

AVOIDING ADDITIONAL COSTS

Files obtained from the internet (.jpg or .gif) or artwork created in MS Office applications (Word, PowerPoint, Publisher, Excel, etc.) are not suitable for high quality output, and require additional hourly charges. Artwork should be created in a design program at 50-100% of actual size. If you have very large files please contact us for options. To avoid additional costs, please send files using the guidelines below.



.gif @ 400%

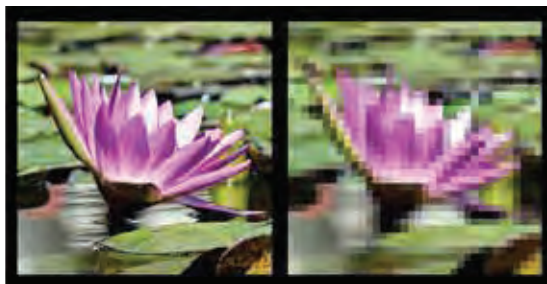


.ai / .eps vector
@ 400%

VECTOR ARTWORK

For the best quality, artwork should be created in vector format (.ai or vector .eps) Logos/artwork taken from websites are generally .gif files. These files are not acceptable as they will not print clearly. See Visual

* All fonts within the artwork need to be converted to outlines.



High Resolution
(300 dpi)

Low Resolution
(72 dpi)

PDF

Artwork that is created in almost any design program can be saved as or exported to a .pdf. When doing so, the press quality setting must be used and all fonts must be converted to outlines. Artwork must be set to the proper proportions @ 50-100% of final size. Any images in the file must be high resolution and/or (300dpi) These steps will ensure good print quality output. See Visual

JPEG

We will accept this file type, but only if it is used to compress a file for ease of sending, the original artwork should be vector based or high resolution 300dpi in order to have the best possible print quality output. See Visual

FTP (File Transfer Protocol) Instructions:

FTP Host Address is: ftp.tricord.net

User Name: graphics@tricord.net

Password: 19875621

* Only upload your graphic files after you have submitted your order forms and have received confirmation.

* Files must be named as: Show Name_Company Name_Booth #_File Name

Email signs@tricord.net when your upload is complete.



Signs & Banners

Company Name	Booth #
--------------	---------

TriCord produces full color digital prints mounted on sign board or banner material. We can mount your sign to your display, hang it overhead or place it on a stand. We will print your art or help create custom signage. Send disk or email all artwork and logos to signs@tricord.net for quotes, design and proofing. Save files as vector .PDF or .EPS, 300dpi for photos. FTP is available for large files.

STANDARD SIZE SIGNS

Sizes	Quantity	Cost	Total
22" x 28"	<input type="text"/>	x \$60 =	<input type="text"/>
24" x 36"	<input type="text"/>	x \$100 =	<input type="text"/>
30" x 40"	<input type="text"/>	x \$135 =	<input type="text"/>
36" x 48"	<input type="text"/>	x \$180 =	<input type="text"/>
36" x 60"	<input type="text"/>	x \$250 =	<input type="text"/>
38" x 94"	<input type="text"/>	x \$400 =	<input type="text"/>

☐ We will send ready to print artwork.

☐ We require design assistance.

Please give us a general idea of what you are looking for below.

Draw your sign. Please specify copy and indicate PMS colors, fonts, materials, size, orientation, etc.

STANDARD SIZE BANNERS

Sizes	Quantity	Cost	Total
2' x 6'	<input type="text"/>	x \$180 =	<input type="text"/>
2' x 8'	<input type="text"/>	x \$240 =	<input type="text"/>
3' x 6'	<input type="text"/>	x \$270 =	<input type="text"/>
2' x 10'	<input type="text"/>	x \$300 =	<input type="text"/>
3' x 8'	<input type="text"/>	x \$360 =	<input type="text"/>
3' x 10'	<input type="text"/>	x \$450 =	<input type="text"/>

CUSTOM SIZE SIGN OPTIONS

Color print and mount	\$15 per square foot
Lamination	\$3 per square foot
Graphic Design Time	\$95 per hour

DEADLINE DATE: SEE SHOW INFORMATION PAGE

-Orders submitted after are subject to a 25% late fee.

-CANCELLATION POLICY: Signs cancelled or changed after order is received will be charged original price.

SPECIAL INSTRUCTIONS:

Total of all Signs ordered	\$
Set Up Fee	\$ 25.00
Add 25% late charge (if applicable)	\$
Rush Fee (if applicable)	\$
TOTAL AMOUNT ENCLOSED	\$



Third Party Authorization

Company Name	Booth #
--------------	---------

IMPORTANT INFORMATION

Exhibitors may arrange for a third party to handle their display and be charged for services.

TriCord Tradeshows will agree to this arrangement if the third party has a credit card on file.

Both firms must complete this form, including the Third Party Credit Card Charge Authorization below and return the form by the deadline of:

MONDAY, MARCH 26, 2018

It is understood and agreed that the exhibiting firm is ultimately responsible for payment of charges. If your named third party does not pay the invoice before the last day of the show, charges will revert to you, the exhibiting firm. All invoices are due and payable upon receipt.

EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

Company Name	Date
Signature	
Address	
City	State/Zip/Country
Telephone	Fax
Email	Print Name

THIRD PARTY - CREDIT CARD AUTHORIZATION



Company Name	Date
Address	
City	State/Zip/Country
Telephone	Fax
Email	Print Name
Signature	
Account Number	
Expiration Date	CCID#
Cardholder Name	Card Type



Exhibitors Only - EAC Information Form

If an exhibitor plans to use a firm other than the "Official Show Vendor" please list below the non-official vendor's company name, contact name, phone number and email. After completing this form please fax it to TriCord Tradeshows at the number listed below.

PLEASE FAX OR MAIL TO TRICORD TRADESHOWS BY: MONDAY, MARCH 26, 2018

After completing this form please give each of your non-official vendors one of the following appropriate forms.

- The Contractors - I&D EAC Form (for installing and dismantling booths) or
- Contractors - EAC form (all other vendors including AV, INTERNET, booth designer, etc.)
- A copy of the EAC certificate of insurance with a minimum of \$1,000,000.00 liability coverage, including property damage, and workers compensation to show management and TriCord Tradeshow at least 10 DAYS before the show opening.

All EAC's must be aware and abide by all union rules and regulations.

Company Name		Booth #
Address		
City	State/Zip/Country	
Telephone	Fax	
Email	Print Name	
Signature		

Exhibitor Appointed Contractor Information
Please list below your exhibitor appointed contractors information:

	Company	Contact Name	Phone	Email
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____



Logistics

**TRICORD IS OFFERING DISCOUNTED FREIGHT RATES
TO OUR ADVANCED WAREHOUSE**

Dear Terpenes and Testing World Conference Exhibitors,

TriCord is offering discounted freight services. Attached is the information that will assist you with your logistics to and from San Jose, California. We will assist in making your experience smooth and easy! Complete the following form and we will provide you with a quote right away.

As the official Service Contractor for the upcoming Terpenes and Testing World Conference to be held at the San Jose Convention Center, TriCord would like to offer you help by arranging your freight logistics at a discounted rate to our Advanced Warehouse. TriCord's knowledgeable staff is experienced in the sometimes confusing world of freight and transportation logistics. With this service, a number of difficulties can be easily taken off your mind, including, but not limited to:

1. Pick up appointments/paperwork completed and sent to you for pick-up.
2. Special labels emailed to you for shipment/bill of lading (BOL).
3. Dispatcher and truck coordination.
4. Freight Tracking.
5. Confirmation of delivery.
6. Drop off location and time.
7. Assistance with claims against carrier if shipment is damaged or late.

****If you and your company are interested in receiving discounted freight rates to the advanced warehouse, please fill out the following form and fax or email it back to TriCord as soon as possible.**



TERPENES AND TESTING WORLD CONFERENCE 2018

Terpenes and Testing World Conference
April 10-11, 2018
San Jose Convention Center
San Jose, CA

Logistics

Company Name		Booth #
Address		
City/State/Zip		
Do you require a lift gate?	Date shipment can pick up?	
Contact Name	Hours of Operation	
Email		
Telephone	Fax	

PIECE DESCRIPTION	# OF PIECES	LBS. ESTIMATE	DIMENSIONS
Crates			
Cartons			
Fiber Cases			
Skids/Pallets			
Carpets			
Other			
TOTALS			

SPECIAL HANDLING DESCRIPTION

OFFICE USE ONLY	
TriCord Quote:	Service:
TriCord Signature:	

THANK YOU, for your quote please fax completed page to TriCord (831)-883-8686 or email it to orders@tricord.net



The Preferred Air & Expedited Freight Carrier for TriCord

For Domestic Shipments Call: 800-929-1085

For International Shipments Call: 001-479-442-6301

Email: tricord@airwaysfreight.com

**OFFERING NEXT DAY, 2-DAY, & DEFERRED OPTIONS
VIA
LAND - AIR - SEA**

The Airways Advantage:

- Over 30 years in the exhibit industry.
- 24/7/365 complete service by experienced professionals.

Plant Form

Company Name	Booth #
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Areca



Neanthe Bella



Palm



Dracaena

Prices are based on a one to three day event, which includes: installation, removal and matching baskets. An additional charge of twenty percent (20%) will be added for an event that goes over a three day period.

**Please inquire about prices on seasonal flowering plants. (Choice of color for all flowering plants is subject to availability.)*

Flowering Plants <i>\$60/Plant</i>	Quantity	Total
Chrysanthemums		
Kalanchoe		
Cyclamen		
Seasonal Flowering Plants <i>\$60/Plant</i>	Quantity	Total
Azalea		
Lily		
Poinsettia		
Green Foliage Plants- 2 1/2 to 3 1/2 ft. <i>\$70/Plant</i>	Quantity	Total
Neanthe Bella		
Palm		
Draecena		
Arbicola		
Boston Fern		
Green Foliage Plants- 4 1/2 to 5 1/2 ft. <i>\$75/Plant</i>	Quantity	Total
Ficus Benjamina		
Ficus Lyrata		
Areca		
Palm		
Draecena		
Green Foliage Plants- 6 ft. plus <i>\$85/Plant</i>	Quantity	Total
Ficus		
Benjamina		
Draecena		
Marginata		
Palms		
Floral Arrangement <i>\$85/Arrangement</i>	Quantity	Total
Floral Arrangement		
PLANT ORDER TOTAL		



TERPENES AND TESTING WORLD CONFERENCE 2018

Terpenes and Testing World Conference
April 10-11, 2018
San Jose Convention Center
San Jose, CA

Audio-Visual/Computer Equipment Rental Form

Company Name	Booth #
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VIDEO WALLS	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
NEC x462un 3x3 Video Wall		\$12,000	N/A	\$
NEC x462un 4x4 Video Wall		\$16,500	N/A	\$
Video Wall Tech		\$900	N/A	\$

LCD & SCREENS	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
90" LED HDTV		\$3,200	\$3,800	\$
80" LED HDTV		\$2,150	\$2,550	\$
70" LED HDTV		\$1,650	\$2,050	\$
65" LED HDTV		\$1,450	\$1,800	\$
60" LED HDTV		\$1,250	\$1,550	\$
55" LED HDTV		\$1,050	\$1,300	\$
47" LED HDTV		\$800	\$1,000	\$
40-43" LED HDTV		\$600	\$750	\$
32" LED HDTV		\$350	\$435	\$
24" LED HDTV		\$170	\$210	\$

TOUCH SCREENS - <small>INCLUDES TABLE STAND OR WALL MOUNT</small>	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
55" TOUCHSCREEN		\$1,500	\$1,875	\$
42" TOUCHSCREEN		\$1,100	\$1,375	\$
27" TOUCHSCREEN		\$650	\$800	\$

ACCESSORIES	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
Premier Pole Stand w/ Shelf		\$150	\$185	\$
Pole Stand w/ Shelf & Wall Mount		\$180	\$225	\$
Blu-Ray Player w/ HDMI Out		\$80	\$100	\$
Seamless Looping Media Player		\$90	\$110	\$

25% Delivery Charge on Total Order with minimum of \$125/ Delivery Charge	\$
AV RENTAL TOTAL	\$

Note: Orders not cancelled within 48 hours of TriCord's move in will be billed at 100%.



TERPENES AND TESTING WORLD CONFERENCE 2018

Terpenes and Testing World Conference
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Audio-Visual/Computer Equipment Rental Form

Company Name	Booth #
--------------	---------

LAPTOPS	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
i5 Laptop w/ Office		\$220	\$275	\$
i7 Laptop w/ Office		\$300	\$375	\$

APPLE EQUIPMENT	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
IPAD		\$200	\$250	\$
MacBook Pro i5		\$350	\$435	\$
MacBook Pro i7		\$450	\$560	\$
Mac Mini i5		\$350	\$435	\$
Mac Mini i7		\$390	\$485	\$
IMAC 21.5" i5		\$350	\$435	\$
IMAC 27" i7		\$650	\$800	\$

PROJECTORS, SCREENS & PERIPHERALS	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
8K Lumens Projector		\$1,500	\$1,875	\$
7K Lumens Projector		\$1,300	\$1,625	\$
2.5K Lumens Projector		\$250	\$310	\$
Pro Grade Wireless Presenter		\$50	\$62	\$
7.5x10 Fast Fold Screen w/ Dress Kit		\$900	\$1,035	\$
9.5x12 Fast Fold Screen w/ Dress Kit		\$1,400	\$1,610	\$
84" Tripod Projector Screen		\$250	\$310	\$

AUDIO	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
Shure Wireless Mic Kit (Headset, Lav or Handheld Option)		\$200	\$250	\$
15" Speakers		\$200	\$250	\$
Bose L1 Speakers		\$500	\$625	\$
Basic Speaker Set Up (2 Speakers w/ Mixer)		\$300	\$350	\$

25% Delivery Charge on Total Order with minimum of \$125/ Delivery Charge	\$
AV RENTAL TOTAL	\$

Note: Orders not cancelled within 48 hours of TriCord's move in will be billed at 100%.



DELIVERY INFORMATION			
Show Name:			
Contractor:			
Booth Number(s):		Show Date:	
Venue:			

N. CALIFORNIA DISTRICT
 SERVICE AREA: CA (NORTH), NV (NORTH)
 CORT Trade Show Furnishings
 1210 San Mateo Ave
 So. San Francisco, CA 94080
 650-624-0930
Please email both pages to:
 TSSanFrancisco@cort.com

ORDER INFORMATION	
Exhibiting Co:	
Address:	
City, State, Zip:	
Phone:	
Fax:	
Contact:	
Email:	
Authorized By:	

PAYMENT INFORMATION	
Order Total:	
Ordering within 14 days of show opening?	Late Order Fee:
State Tax: (excluding NV, CA & OR)	
TOTAL DUE:	
Credit Card:	
Exp Date:	CVV: ****6]]b['Njd'7cXY.
Name (Print):	
Signature:	

PAYMENT: In order to guarantee delivery, all orders must be received and full payment made no later than 14 days prior to the show. Payment may be made by credit card or a check drawn on a U.S. bank unless prior arrangements were made.

LATE ORDERS: Orders received within 14 days prior to show opening are subject to a 30% late order fee.

CANCELLATIONS: If cancelled within 14 days prior to move-in, a 50% charge will be applied. Cancellations made after move-in begins receive no refund.

CODE	QTY	ITEM	DESCRIPTION	2018	TOTAL
POWERED					
BNQTL7		Center Cone, Powered	White Vinyl	\$ 615	
ADAPT8		Charging Adapter	Black	\$ 22	
ADAPT9		Charging Adapter	White	\$ 22	
BNQ417		Full Banquette, Powered	White Vinyl	\$ 1,952	
G30DWP		G30 Café Table, Powered	White Top	\$ 518	
NPLCHP		Naples Chair, Powered	Black Vinyl	\$ 545	
NPLLOP		Naples Loveseat, Powered	Black Vinyl	\$ 710	
NPLSOP		Naples Sofa, Powered	Black Vinyl	\$ 864	
PWRUSB		Powered Table Module	Black	\$ 65	
CHRPWR		Roma Chair, Powered	White Vinyl	\$ 549	
SFAPWR		Roma Sofa, Powered	White Vinyl	\$ 879	
C1YP		Sydney Cocktail Table, Powered	Black, Brushed Steel	\$ 313	
C1WP		Sydney Cocktail Table, Powered	White, Brushed Steel	\$ 313	
VNTBLK		Ventura Bar Table, Powered	Black Top, Silver Frame	\$ 655	
VNTWHT		Ventura Bar Table, Powered	White Top, Silver Frame	\$ 655	
Additional Powered Products Under Office & Product Display on Pg 2					
SOFT SEATING COLLECTIONS					
CHR002		Allegro Chair	Blue Fabric	\$ 429	
SFA002		Allegro Sofa	Blue Fabric	\$ 613	
BCHWHT		Baja Chair	White Vinyl	\$ 464	
BLVWHT		Baja Loveseat	White Vinyl	\$ 680	
FAIRCW		Fairfax Chair	White Vinyl, Brushed Metal	\$ 300	
FAIRSW		Fairfax Sofa	White Vinyl, Brushed Metal	\$ 424	
HOPCH		Hopi Chair	Gray Linen	\$ 203	
HOPLV		Hopi Loveseat	Gray Linen	\$ 317	
KEYCHR		Key Largo Chair	Black, Fabric	\$ 272	
KEYLOV		Key Largo Loveseat	Black, Fabric	\$ 320	
KEYSOF		Key Largo Sofa	Black, Fabric	\$ 419	
MNCHCH		Munich Armless Chair	Gray Fabric	\$ 385	
MNCHLV		Munich Armless Loveseat	Gray Fabric	\$ 684	
MNCHCC		Munich Corner Chair	Gray Fabric	\$ 466	
MNCHSC		Munich Sectional, 3 Pc.	Gray Fabric	\$ 1,536	
NPLCHR		Naples Chair	Black Vinyl	\$ 511	
NPLLOV		Naples Loveseat	Black Vinyl	\$ 613	
NPLSOF		Naples Sofa	Black Vinyl	\$ 733	
SO2		South Beach Sectional	Platinum Suede, 3 Pieces	\$ 1,394	
SO1		South Beach Sofa	Platinum Suede	\$ 583	
TANCHR		Tangiers Chair	Beige Textured	\$ 358	
TANLOV		Tangiers Loveseat	Beige Textured	\$ 572	
TANSOF		Tangiers Sofa	Beige Textured	\$ 578	
ACCENT CHAIRS					
OCB		Key West Chair	Black	\$ 350	
LABREA		La Brea Swivel Chair	Charcoal Gray, Fabric	\$ 363	
MADGRY		Madden Arm Chair	Light Gray, Vinyl	\$ 363	
OCB		Madrid Chair	Black	\$ 565	
BCW		Madrid Chair	White	\$ 565	
SWAN		Swanson Swivel Chair	White Vinyl	\$ 315	

CODE	QTY	ITEM	DESCRIPTION	2018	TOTAL
MEETING CHAIRS					
OCMESP		Meeting Chair	Espresso	\$ 242	
OCMTAU		Meeting Chair	Taupe Fabric	\$ 242	
OCMWHT		Meeting Chair	White Vinyl	\$ 242	
GROUP SEATING					
XC6		Altura Guest Chair	Black Crepe	\$ 271	
CS8		Berlin Chair	Black, White	\$ 108	
CS9		Berlin Chair	Red, White	\$ 108	
SC3		Brewer Chair	Onyx, Black	\$ 148	
XCHR		Christopher Chair	White Vinyl, Chrome	\$ 96	
DUET		Duet Stack Chair	Black, Chrome	\$ 61	
LMCHR		Laguna Chair	Maple, Chrome	\$ 122	
MALGRY		Malba Chair	Gray	\$ 94	
MALGRN		Malba Chair	Green	\$ 94	
SC10		Razor Armless Chair	White	\$ 74	
RSTDIN		Rustique Chair w/ arms	Gunmetal	\$ 128	
CS4		Syntax Chair	Black, Chrome	\$ 176	
CH002		Wendy Chair	Clear Acrylic	\$ 101	
ZENCHR		Zenith Chair	White, Chrome	\$ 142	
OTTOMANS					
BVLYBK		Beverly Bench Ottoman	Black Vinyl	\$ 333	
BVLYBN		Beverly Bench Ottoman	Brown Fabric	\$ 333	
BVLYGR		Beverly Bench Ottoman	Gray Fabric	\$ 333	
BVLYLN		Beverly Bench Ottoman	Linen Fabric	\$ 333	
BVLYOB		Beverly Bench Ottoman	Ocean Blue Fabric	\$ 333	
BVLYRD		Beverly Bench Ottoman	Red Fabric	\$ 333	
BVLYWH		Beverly Bench Ottoman	White Vinyl	\$ 333	
CUBL20		Edge LED Cube Ottoman	White, Plastic	\$ 160	
END01B		Endless Curved Ottoman	Black	\$ 366	
END01W		Endless Curved Ottoman	White	\$ 366	
END02B		Endless Square Ottoman	Black	\$ 314	
END02W		Endless Square Ottoman	White	\$ 314	
WHT12		Half Bench Ottoman	White Vinyl	\$ 319	
MAR010		Marche Swivel Ottoman	Blue Fabric	\$ 162	
MAR002		Marche Swivel Ottoman	Gray Fabric	\$ 162	
MAR003		Marche Swivel Ottoman	Linen Fabric	\$ 162	
MAR008		Marche Swivel Ottoman	Meadow Green	\$ 162	
MAR009		Marche Swivel Ottoman	Pear Yellow Fabric	\$ 162	
MAR007		Marche Swivel Ottoman	Plum Fabric	\$ 162	
MAR004		Marche Swivel Ottoman	Raspberry Fabric	\$ 162	
MAR005		Marche Swivel Ottoman	Red Fabric	\$ 162	
MAR006		Marche Swivel Ottoman	Rose Quartz Fabric	\$ 162	
MAR001		Marche Swivel Ottoman	White Vinyl	\$ 162	
BNQR17		Ottoman Ring	White Vinyl	\$ 1,501	
BNQ7		Quarter Curve Ottoman	White Vinyl	\$ 419	
Additional Ottomans On Pg 2					

Page 1 TOTAL

To View the 2018 catalog please click here

SHOW NAME:						BOOTH:					
CODE	QTY	ITEM	DESCRIPTION	2018	TOTAL	CODE	QTY	ITEM	DESCRIPTION	2018	TOTAL
OTTOMANS (continued)						BARSTOOLS					
SAL		Sally Stool/Ottoman	White	\$	81	APS08		Apex Barstool	Black Vinyl	\$	195
OTS		South Beach Wedge Ottoman	Platinum Suede	\$	278	APS12		Apex Barstool	Blue Ultra Suede	\$	195
VIB07		Vibe Cube Ottoman	Beige Vinyl	\$	119	APS59		Apex Barstool	Red Vinyl	\$	195
VIB10		Vibe Cube Ottoman	Black Vinyl	\$	119	APST75		Apex Barstool	White Vinyl	\$	195
VIB02		Vibe Cube Ottoman	Blue Vinyl	\$	119	BSS		Banana Barstool	Black, Chrome	\$	216
VIB06		Vibe Cube Ottoman	Gold/Bronze Vinyl	\$	119	BST		Banana Barstool	White, Chrome	\$	216
VIB01		Vibe Cube Ottoman	Green Vinyl	\$	119	XBAR		Christopher Barstool	White Vinyl, Chrome	\$	168
VIB08		Vibe Cube Ottoman	Orange Vinyl	\$	119	LMBAR		Laguna Barstool	Maple, Chrome	\$	154
VIB03		Vibe Cube Ottoman	Pink Vinyl	\$	119	ROLLBL		Lift Barstool	Black Vinyl	\$	187
VIB13		Vibe Cube Ottoman	Purple Vinyl	\$	119	ROLLGY		Lift Barstool	Gray Vinyl	\$	187
VIB04		Vibe Cube Ottoman	Red Vinyl	\$	119	ROLLRD		Lift Barstool	Red Vinyl	\$	187
VIB12		Vibe Cube Ottoman	Silver Vinyl	\$	119	ROLLWH		Lift Barstool	White Vinyl	\$	187
VIB11		Vibe Cube Ottoman	Steel Blue Vinyl	\$	119	BSD		Oslo Barstool	Blue	\$	230
VIB09		Vibe Cube Ottoman	White Vinyl	\$	119	BSC		Oslo Barstool	White	\$	230
VIB05		Vibe Cube Ottoman	Yellow Vinyl	\$	119	RSTSTL		Rustique Barstool	Gunmetal	\$	117
ACCENT TABLES						BS001		Shark Barstool	White, Chrome	\$	279
ALC100		Alondra Cocktail Table	Glass, Chrome	\$	284	BSR		Syntax Barstool	Black, Chrome	\$	191
ALC200		Alondra Cocktail Table	Wood, Chrome	\$	284	ZENBAR		Zenith Barstool	White, Chrome	\$	140
ALE100		Alondra End Table	Glass, Chrome	\$	205	BS003		Zoey Barstool	Black, Chrome	\$	256
ALE200		Alondra End Table	Wood, Chrome	\$	205	BS002		Zoey Barstool	White, Chrome	\$	256
AURA		Aura Round Table	White Metal	\$	127	CONFERENCE TABLES					
ETBL		E Table	Wood	\$	156	36ATO		Atomic 36" Round Table	Glass	\$	263
CUBTBL		Edge LED Cube Table	White, Plastic, Plexi Top	\$	160	42ATO		Atomic 42" Round Table	Glass	\$	263
C1C		Geo Cocktail Table	Glass, Chrome	\$	221	MERLIN		Merlin Multi Use Table	Gray Laminate, Black	\$	303
C1FWB		Geo Cocktail Table	Wood, Black	\$	249	WD3		Work Table	White Laminate, White	\$	290
E1C		Geo End Table	Glass, Chrome	\$	216	CB8		42" Round Madison Conference Table	Gray Acajou	\$	337
E1FWB		Geo End Table	Wood, Black	\$	216	CB1		42" Round Table	Graphite Nebula	\$	337
COLI		Oliver Cocktail Table	Walnut Finish	\$	210	CONF42		42" Round Table	White Laminate	\$	337
EOLI		Oliver End Table	Walnut Finish	\$	181	CB2		6' Conference Table	Graphite Nebula	\$	403
REGBEN		Regis Bench/Table	Brushed Metal	\$	252	CT06GR		6' Table	Granite	\$	412
REGOTT		Regis End Table	Brushed Metal	\$	180	CB3		8' Conference Table	Graphite Nebula	\$	475
C1E		Silverado Cocktail Table	Glass, Chrome	\$	246	C508GR		8' Table	Granite	\$	475
E1E		Silverado End Table	Glass, Chrome	\$	225	CT10GR		10' Table	Granite	\$	713
C1Y		Sydney Cocktail Table	Black, Brushed Steel	\$	247	CF2		Geo Table, Rectangle	Glass, Black	\$	395
C1W		Sydney Cocktail Table	White, Brushed Steel	\$	247	CE2		Geo Table, Rectangle	Glass, Chrome	\$	395
E1Y		Sydney End Table	Black, Brushed Steel	\$	216	CF1		Geo Table, Rounded Square	Glass, Black	\$	279
E1W		Sydney End Table	White, Brushed Steel	\$	216	CE1		Geo Table, Rounded Square	Glass, Chrome	\$	279
TMBTBL		Timber Table	Wood	\$	151	MADC05		Madison 5' Table	Gray Acajou	\$	397
CAFÉ TABLES W/ STANDARD BLACK BASE						MADC08		Madison 8' Table	Gray Acajou	\$	793
ZTJ		30" Round Café Table	Graphite Nebula Top	\$	197	MADC10		Madison 10' Table	Gray Acajou	\$	793
ZTH		30" Round Café Table	Liquid Steel Blue Top	\$	197	EXECUTIVE CHAIRS					
ZTK		30" Round Café Table	Maple Top	\$	197	SY1		Altura Steno Chair	Black Crepe	\$	176
ZTB		30" Round Café Table	Red Top	\$	197	PROGB		Pro Executive Guest Chair	Black Vinyl	\$	221
ZTG		30" Round Café Table	Silver Textured Top	\$	197	PROEXB		Pro Executive High Back Chair	Black Vinyl	\$	316
30WH29		30" Round Café Table	White Laminate Top	\$	197	PROEXH		Pro Executive High Back Chair	White Classic Vinyl	\$	316
ZTA		30" Round Madison Café Table	Gray Acajou	\$	191	PROMDO		Pro Executive Mid Back Chair	Black Vinyl	\$	206
ZTN		36" Round Café Table	Graphite Nebula Top	\$	212	PROMID		Pro Executive Mid Back Chair	White Classic Vinyl	\$	206
ZTP		36" Round Café Table	Maple Top	\$	212	COMMUNAL TABLES W/ SOLID TOPS					
ZTQ		36" Round Café Table	White Laminate Top	\$	212	VNTBNP		Ventura Communal Bar Table	Black Top, Silver Frame	\$	567
CAFÉ TABLES W/ HYDRAULIC BASE						VNTMNP		Ventura Communal Bar Table	Maple Top, Silver Frame	\$	567
30GRHC		30" Round Café Table	Graphite Nebula Top	\$	268	G30DMS		G30 Communal Café Table	Maple Top	\$	453
30SBHC		30" Round Café Table	Liquid Steel Blue Top	\$	268	G30DWS		G30 Communal Café Table	White Top	\$	453
30MTHC		30" Round Café Table	Maple Top	\$	268	VNTWNP		Ventura Communal Bar Table	White Top, Silver Frame	\$	567
30BRHC		30" Round Café Table	Red Top	\$	268	COMMUNAL TABLES W/ GROMMET HOLES					
30STHC		30" Round Café Table	Silver Textured Top	\$	268	VNTBMW		Ventura Communal Bar Table	Maple Top, Silver Frame	\$	567
30WHHC		30" Round Café Table	White Laminate Top	\$	268	VNTBWW		Ventura Communal Bar Table	White Top, Silver Frame	\$	567
30MAHC		30" Round Madison Café Table	Gray Acajou	\$	255	G30DMW		G30 Communal Café Table	Maple Top	\$	453
36GRHC		36" Round Café Table	Graphite Nebula Top	\$	288	G30DWW		G30 Communal Café Table	White Top	\$	453
36MTHC		36" Round Café Table	Maple Top	\$	288	OFFICE & PRODUCT DISPLAY					
36WTHC		36" Round Café Table	White Laminate Top	\$	288	TECH3		3 Drawer File Cabinet on Castors	Black Metal, Laminate	\$	127
BAR TABLES						CR8		Madison Credenza	Gray Acajou	\$	436
RSTSQT		Rustique Square Metal Bar Table	Gunmetal	\$	227	JD8		Madison Executive Desk	Gray Acajou	\$	501
BAR TABLES W/ STANDARD BLACK BASE						TECH		Tech Desk, Powered	Black Metal, Laminate	\$	399
VTJ		30" Round Bar Table	Graphite Nebula Top	\$	215	TECH3B		Tech Desk, Powered w/ 3 Drawer File Cabinet	Black Metal, Laminate	\$	488
VTH		30" Round Bar Table	Liquid Steel Blue Top	\$	215	BC8		Madison Bookcase	Gray Acajou	\$	373
VTK		30" Round Bar Table	Maple Top	\$	215	PSHCCS		Posh Shelving	Chrome, Acrylic	\$	426
VTB		30" Round Bar Table	Red Top	\$	215	PDL36B		Powered Locking Pedestal, 36"	Black	\$	441
VTG		30" Round Bar Table	Silver Textured Top	\$	215	PDL36W		Powered Locking Pedestal, 36"	White	\$	441
30WH42		30" Round Bar Table	White Laminate Top	\$	216	PDL42B		Powered Locking Pedestal, 42"	Black	\$	525
VTA		30" Round Madison Bar Table	Gray Acajou	\$	210	PDL42W		Powered Locking Pedestal, 42"	White	\$	525
VTN		36" Round Bar Table	Graphite Nebula Top	\$	233	LAMPS					
VTP		36" Round Bar Table	Maple Top	\$	233	LA15		Mason Floor Lamp	Brushed Silver	\$	193
VTW		36" Round Bar Table	White Laminate Top	\$	233	LA14		Mason Table Lamp	Brushed Silver	\$	126
BAR TABLES W/ HYDRAULIC BASE						MOBILE TABLET STANDS					
30GRHB		30" Round Bar Table	Graphite Nebula Top	\$	268	TBSTND		Mobile Tablet Stand	Black	\$	119
30SBHB		30" Round Bar Table	Liquid Steel Blue Top	\$	268	TBSTDW		Mobile Tablet Stand	White	\$	119
30MTHB		30" Round Bar Table	Maple Top	\$	268	TBBCHR		Brochure Holder	Black	\$	56
30BRHB		30" Round Bar Table	Red Top	\$	268	TBSHLF		Charging Shelf	Black	\$	56
30STHB		30" Round Bar Table	Silver Textured Top	\$	268	TBPNTR		Wireless Printer Holder	Black	\$	56
30WHHB		30" Round Bar Table	White Laminate Top	\$	268	REFRIGERATORS					
30MAHB		30" Round Madison Bar Table	Gray Acajou	\$	255	R1R		Refrigerator, Large	White, 14.0 cubic feet	\$	761
36GRHB		36" Round Bar Table	Graphite Nebula Top	\$	288	R1Q		Refrigerator, Small	White, 4.0 cubic feet	\$	267
36MTHB		36" Round Bar Table	Maple Top	\$	288	BARS					
36WTHB		36" Round Bar Table	White Laminate Top	\$	288	BR1		Martini Bar	Gray Metal, Frosted Glass Top	\$	1,145
					BRC		Martini Bar Circle	3 Martini Bars	\$	3,298	

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ELECTRICAL ORDER

The Power People

ELECTRICAL EXHIBITION SERVICES

129 Sylvester Road, So. San Francisco CA 94080

Phone: (650) 225-0900 Fax: (650) 225-0950

sanfrancisco@edlen.com

E ☐ M ☐**Advance Payment Deadline Date: 03/20/18**

EXHIBITOR:		BTH #	
EVENT:	Terpenes and Testing		
FACILITY:	San Jose Convention Center		
DATES:	April 10-11, 2018	EVENT #048019SF	

FOR YOUR CONVENIENCE PLACE YOUR ORDER ONLINE AT WWW.EDLEN.COM

ORDER INSTRUCTIONS		ELECTRICAL OUTLETS Approximately 120V/208V A.C. 60 Cycle - Prices are for Entire Event					
INLINE AND PENINSULA DELIVERY The cost of 120-Volt outlets includes delivery to one location at the rear of inline or peninsula booths. If you require the outlet(s) to be distributed to any other location(s), material and labor charges apply. There is a minimum charge of (1) hour for installation and (1/2) hour for removal. Complete and return the Electrical Distribution Form along with a floor plan layout of your booth space indicating outlet location(s).			QTY Show Hours	QTY 24hrs/day Double rate	ADVANCE PAYMENT PRICE	REGULAR PAYMENT PRICE	TOTAL COST
		120 VOLT					
		500 WATTS (5 AMPS)			125.00	188.00	
		1000 WATTS (10 AMPS)			219.00	329.00	
		2000 WATTS (20 AMPS)			275.00	413.00	
ISLAND BOOTH DELIVERY ONE LOCATION Island booths that only need power delivered to one location incur (1) hour labor charge for installation & removal. Return a floor plan layout of your booth space indicating the outlet location with measurements and orientation.		MISC. REQUIREMENTS			00.00	00.00	
ISLAND BOOTH DELIVERY MULTIPLE LOCATIONS Island booths that require power to be delivered to multiple locations within their booth space incur a minimum (1) hour labor charge for installation. The removal of this work will be charged a minimum (1/2) hour or (1/2) the total time of installation. Material charges will apply. Return a floor plan layout of your booth space indicating a main distribution point and all outlet locations with measurements and orientation. If a main distribution point is not provided, Edlen will deliver to the most convenient location.		Please call for information on any services you require that are not listed here.					
24 HOUR SERVICES Electricity will be turned on within 30 minutes of show opening and off within 30 minutes of show closing, show days only. If you require power at any other time order 24 hour power at double the outlet rate.		120V RENTAL MATERIAL (Must Pick up Items at Onsite Exhibitor Service Center)					
		15' EXTENSION CORD			26.00	26.00	
		POWER STRIP			26.00	26.00	
CANCELLATIONS Credits will not be issued for services delivered and not used. See #13, 19 & 20 on back of form for additional details.		TRANSFER TOTAL TO BOX #2 ON METHOD OF PAYMENT FORM					
TERMS & CONDITIONS I agree in placing this order that I have accepted Edlen's payment policy and the terms and conditions of the contract.		TOTAL					
		PRINT NAME:					
		EMAIL:		PHONE:			

METHOD OF PAYMENT



The Power People

ELECTRICAL EXHIBITION SERVICES

129 Sylvester Road, So. San Francisco CA 94080

Phone: (650) 225-0900 Fax: (650) 225-0950

sanfrancisco@edlen.com

Advance Payment Deadline Date: 03/20/18

EXHIBITOR:		BTH #	
EVENT:	Terpenes and Testing		
FACILITY:	San Jose Convention Center		
DATES:	April 10-11, 2018	EVENT #048019SF	

FINANCIALLY RESPONSIBLE COMPANY

COMPANY NAME:		PHONE:	
ADDRESS:		FAX:	
CITY:	ST:	ZIP:	
COUNTRY:	CELL #:		
EMAIL:			

METHOD OF PAYMENT

All transactions require a credit card on file with proper authorization. In addition to checks, Edlen also accepts American Express, Mastercard, Visa, Discover, ACH and Wire Transfers. Indicate form of payment below.

☐ ACH ELECTRONIC PAYMENT TRANSFER

Wells Fargo ABA# 121000248 Acct: 4122636046
3800 Howard Hughes Parkway, Las Vegas, NV 89169
Phone: 800.289.3557

Please note the financial institution MUST be based in the US. In order to avoid a transfer fee, you must notify the financial institution that you wish to make an ACH electronic payment transfer.

☐ BANK WIRE TRANSFER INFORMATION *

Bank transfer to Wells Fargo
Wire Transfer:
ABA#: 121000248 Acct: 4122636046
International Wire Transfer:
Swift Code: WFBUS6S Acct: 4122636046

* Please reference the Event # listed above and your Booth # on all electronic payments.

*** \$50 processing fee MUST be included with transfer.**

☐ CREDIT CARD

For your convenience, we will use this authorization to charge any remaining balances on your account prior to event closing. A copy of final charges will be sent to the email address provided in the payment information section.

☐ VISA ☐ MASTERCARD ☐ AMEX ☐ DISCOVER

☐ COMPANY CHECK

Make check payable to: Edlen Electrical. All foreign checks must be drawn on U.S. Banks only. Check must be received before the deadline date and you must include a credit card as a guarantee. Please reference the Event # listed above on your remittance.

CHECK AND CREDIT CARD INFORMATION

COMPANY NAME:	
CHECK #:	
CREDIT CARD NUMBER:	EXP DATE:
CARD HOLDER SIGN:	PRINT NAME:
EMAIL: THIRD PARTY PAYMENT? YES or NO	

CREDIT CARD ADDRESS INFORMATION IF DIFFERENT THAN INFORMATION ABOVE

ADDRESS:	CITY:	ST:	ZIP:
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SERVICE TOTALS

1. BANK WIRE TRANSFER PROCESSING FEE	
2. ELECTRICAL ORDER	
3. ESTIMATED LABOR	
4. LIGHTING ORDER	
5. PLUMBING ORDER	
TOTAL DUE	

AUTHORIZATION

AUTHORIZED SIGNATURE ABOVE	
PRINT NAME ABOVE	TODAY'S DATE ABOVE

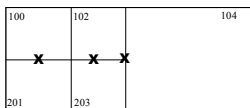
By signing and placing this order, I accept all payment policies and the terms and conditions outlined on all completed service order forms.

TERMS & CONDITIONS

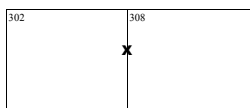
1. Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received no later than the deadline date on the front of this form for advance payment rates to apply. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advanced rate.
2. In the event order totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by email or fax of any such corrections.
3. Outlet rates listed include bringing services to one location at the rear of inline and peninsula booths.
4. Outlet rates listed **do not** include the connection of any equipment, special wiring, or distribution of the outlets, to other than the standard locations within the booth space. Distribution to all other locations *regardless of booth type* require labor and is performed on a time and material basis. Exhibitors are invited to contact the local Edlen office to discuss any additional costs that may be incurred.
5. A separate outlet must be ordered for each location where an electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. Power must be ordered according to peak amperage ratings.
6. Island Booths - Booths that require power to be delivered to multiple locations within their booth space incur a minimum (1) hour labor charge for installation. The removal of this work will be charged a minimum (1/2) hour or (1/2) the total time of installation. Material charges will apply. Return a floor plan layout of your booth space indicating a main distribution point and all outlet locations with measurements and orientation. If a main distribution point is not provided, Edlen will deliver to the most convenient location.
7. There is a total (1) hour or (1/2) hour installation and (1/2) hour removal charge for Island Booths that require delivery to one location.
8. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1/2) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation, plus material.
9. For a dedicated outlet, order a 20 amp outlet.
10. In the event 1000 watt overhead quartz lights cannot be mounted to existing catwalks in the convention hall, lift and labor charges will apply. Please contact our local office to discuss any additional charges.
11. Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
12. Edlen is the exclusive provider of all material and equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitor booth space. This material is provided on a rental basis ONLY and remains the property of Edlen. It shall be removed only by Edlen employees.
13. Any extension cords or power strips ordered on the front of this form should be picked up at the Exhibitor Service Center. Credit will not be issued for unused items.
14. Standard wall and other permanent building utility outlets or sockets are not part of a booth space and may not be used by exhibitors unless electrical services have been ordered through Edlen.
15. All equipment regardless of source of power, must comply with federal, state and local codes. Edlen reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
16. All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
17. All Exhibitors' cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed, non-current carrying metal parts of fixed equipment which are liable to be energized, shall be grounded.
18. Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
19. Credit will not be given for services installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing & received by Edlen within 14 calendar days prior to show opening. Except sales tax, Edlen will not refund overpayment in amounts less than \$50.00 unless specifically requested in writing.
20. Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
21. Exhibitor holds Edlen harmless for any and all losses of power beyond Edlen's control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
22. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay Edlen its attorney fees or applicable agency fees.
23. A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse Edlen for all applicable rental taxes.

COMMONLY ASKED QUESTIONS - WHERE WILL MY OUTLET BE LOCATED?

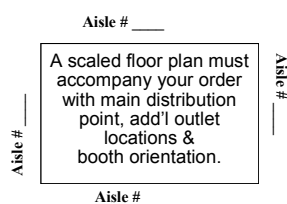
Outlets are located as depicted below for inline & peninsula booths. All other locations require labor on a time & material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time and material basis.



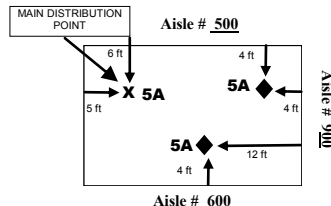
(IN-LINE BTHS) (PENINSULA)



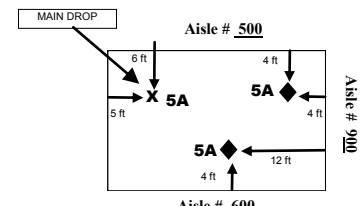
(BACK TO BACK PENINSULAS)



ISLAND BOOTHS



EXAMPLE-FLOOR POWER



EXAMPLE-CEILING POWER

**FOR OTHER COMMONLY ASKED QUESTIONS VISIT OUR WEBSITE @ WWW.EDLEN.COM
OR CALL THE NUMBER ON THE FRONT OF THIS FORM**

ELECTRICAL DISTRIBUTION**Advance Payment Deadline Date: 03/20/18**

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ELECTRICAL EXHIBITION SERVICES

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ELECTRICAL DISTRIBUTION UNDER CARPET

ALL Island booths MUST provide the information below. Inline and peninsula booths need to provide this information ONLY if power is required at any location other than the rear of the booth space. This information allows Edlen the opportunity to expedite move-in by having your power distribution complete prior to your scheduled move-in time. Complete all of the fields below including the "Labor Estimate" Section. Edlen will make every attempt to complete the work prior to your arrival, but it can not be guaranteed.

1. Provide an Electrical Layout Form:

- A. The electrical layout must indicate each power outlet and its location with exact measurements.
- B. The electrical layout must reflect booth orientation. Use surrounding booth or aisle numbers.
- C. Identify a main distribution point. Power is delivered to that point and then distributed to other locations. Inline or peninsula booths do not need to provide a main distribution point. Power will be located at the rear of the booth.
- D. If power is only required in one location in Island booths, indicate that location with measurements on your electrical layout.

2. What date will you begin building your booth?

- A. Date: _____ Time: _____

3. Will you be utilizing any specialty floor covering other than carpet, such as vinyl or wood?

- A. Describe flooring: _____
- B. Estimated date and time flooring installation will begin. Date: _____ Time: _____

4. Show site supervisor:

Name _____ Cell # _____

Email _____ Company _____

5. The exhibitor acknowledges there is a minimum 1 hour labor charge for the distribution of services and 1/2 hour for the removal of services. Island booths that only require power delivered to one location incur a 1 hour installation and removal charge.**6. In the event a lift is required to deliver power from the ceiling, or if the exhibitor requests power be delivered from above when it's available on the floor, lift charges will apply for installation and removal. There is a minimum 1 hour installation**

LABOR RATES AND HOURS		DISTRIBUTION LABOR ESTIMATE		
Labor Minimums	Enter a minimum of 1 hour for installation and 1/2 hour for removal. For installation labor greater than 1 hour, dismantle is 1/2 the total installation time.	MAN HRS	RATE	TOTAL
Straight Time	Monday - Friday, 8:00 AM - 4:30 PM, except Holidays.	ST	\$125.00	
		OT	\$250.00	
		LIFT RENTAL		
Overtime	Monday - Friday 4:30 PM - 8:00 AM, all day Saturday, Sunday & Holidays.	HOURS	RATE	TOTAL
			\$130.00	
TRANSFER ESTIMATED TOTAL TO BOX #3 ON METHOD OF PAYMENT FORM		ESTIMATED TOTAL		

AUTHORIZATION

PRINT NAME:

DATE:

